DIOCESE OF ATLANTA
OPERATING FUND

ACCOUNTS PAYABLE
CHECK REQUEST VOUCHER

Payable to: Name

Account Name	Account Number	Amount
	Check total	

Purpose(s)	
Date of Request:	**Date Needed:**

St. Benedict's

Requested by Alicia Schuster Weltner+

Approved by _____

Designated representative

Approved by _____

Department of Finance

PLEASE ATTACH DOCUMENTATION OF ALL EXPENDITURES